

INTERMEDIARY PORTING REQUEST FORM

Where you have requested to port your clients existing mortgage, we require the following details to be completed. This will help us identify any changes to be made, and produce a manual illustration which will be provided by e-mail at DIP approval stage.



**THE
CAMBRIDGE**
Building Society

Head Office, PO Box 232, 51 Newmarket Road, Cambridge CB5 8FF

FOR INTERMEDIARY USE

SECTION ONE: PORTING REQUEST

Existing mortgage account number _____ Customer name(s) _____

1. Please tick which is appropriate;

- like for like balance transfer and porting existing mortgage product
- existing balance transfer and porting existing mortgage product with additional borrowing
(a fee may be applicable please see section 3 and 4)
- reducing existing balance and porting existing mortgage product (overpayment charges may apply)

If your customer is on a product with no early repayment charges and they choose not to port their existing product, the Redemption Administration Fee of £60 will be charged when redeeming their existing mortgage. This will not be treated as a porting request.

SECTION TWO: EXISTING MORTGAGE CHANGES

- o How many loan parts does the existing mortgage have? _____
- o Where more than one part and reducing the balance, which part does this impact? _____
- o Are any changes being made to the existing mortgage term? _____
If additional borrowing, please confirm the mortgage term for this new part? _____
- o If any other changes are to be made to the existing mortgage please advise:

SECTION THREE: NEW PRODUCT

If your customer is increasing their mortgage balance, a new product will need to be chosen for the additional borrowing, based on the overall LTV.

Please confirm the product chosen: _____ Additional Borrowing amount: £ _____

SECTION FOUR: FEES

For customers who are increasing their mortgage and have selected a new product, reduced fees will apply.

No application fee is charged and the completion fee payable is the fee applied to our product switch products. This can either be added to the loan or paid up front. Details of our products and fees can be found at www.cambridgeforintermediaries.co.uk/products. If a fee is applicable, please complete the details below:

	Fee to be paid	Amount due	Pay upfront or add to loan
Completion/product switch fee	Yes / No	£400 /£250/£150/£0	Upfront/Add
CHAPS fee	Yes	£25	Upfront/Add
Intermediary Fee	Yes / No	£	N/A